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**CULTURAL & LINGUISTIC COMPETENCY  
TECHNICAL RESOURCE COMMITTEE**

**Minutes: November 14, 2007**

**Attendees:** Linford Gayle, Rachel Guerrero, Jo Ann Johnson, Kelvin Lee, Arnulfo Medina, Zula M. Reeves, Sheri Whitt Staff: Cynthia Craft, Danial Leahy, Janna Lowder, Ann Wangberg

**Telephone Attendees:** Alfredo Aguirre, Stacie Hiramoto, Mathew Mock

| Agenda Item                               | Discussion   | Action  | Individual Responsible |
|---|--|---|------------------------|
| <b>Welcome &amp; Introductions</b>        | Call to order at 10:10.<br>Agenda approved.  |   | Linford Gayle          |
| <b>Approval &amp; Additions to Agenda</b> |  |   | Kelvin Lee             |
| <b>Discuss &amp; Approve Workplan</b>     | 1.A. Added 'inclusive of multicultural.'<br><br>I.B. Replaced 'historic disparities' with 'documented disparities'<br><br>II...2.a. i., ii, iii. Broad vs. narrow main questions to counties.<br><br>Integrated plans formulation tabled.<br><br>Workplan reinforces partnerships. | Workplan with Mission Statement approved as amended | Kelvin Lee             |

|   |   |  |                      |
|---|---|--|----------------------|
|   | <p>Ensuring committees / counties will be responsible for their own cultural competency.</p> <p>II.2.b. Involvement of underserved to go beyond policy development.</p> <p>II.3. Add benchmark to reflect involvement of unserved, underserved &amp; inappropriately served in:</p> <ul style="list-style-type: none"> <li>• Program planning</li> <li>• Policy development</li> <li>• Evaluation</li> <li>• Other components of the MHSA</li> </ul> <p>II.4.a-i. Response to grievances through forums, staff, &amp; referrals to county tabled for January.</p> <p>II.1.a. Mission Statement.</p> |  |                      |
| <b>Application Process for Membership</b> | <p>Need clear list of the vacancies.</p> <p>Use of Commission application.</p>  | <p>Prepare &amp; disseminate vacancy list.</p> | <p>Danial Leahy</p>  |
| <b>Next Meeting</b>                       | <p>January 23, 2008</p> <p>Sacramento, CA.</p> <p>Exact location &amp; time TBD.</p>  |  | <p>Linford Gayle</p> |
| <b>Adjournment</b>                        | <p>Adjourned 2:00 pm</p>  |  | <p>Linford Gayle</p> |

**Additional Comments:** Please see “Cultural & Linguistic Competency Technical Resource Group Workplan, Modified 11/07 & the CLCTRG 11.13.07 Agenda.